

## Information sheet IAM Classic

### **Labour market advice and support for migrants and people with a migration background**

Do you have questions about work, learning, German classes, training, or are you actively looking for a job?

#### **Our advisory service includes:**

- ▶ Labour market advice
- ▶ Job search
- ▶ Help with preparing application documents
- ▶ Support with the application process and with contacting companies
- ▶ Contacts at companies (e.g. clarification of questions about work permits, information on residence permits and employment or access to the labour market, etc.)
- ▶ Support with job interviews
- ▶ Advice on German classes (information on all courses offered)
- ▶ Information on training/further education and courses offered
- ▶ Support for the recognition and nostrification of training
- ▶ Advise on residence
- ▶ Potential and competence analyses
- ▶ Career and competency advice
- ▶ Networking with authorities and institutions (close cooperation with AMS, social welfare office, ÖIF, course providers and many other cooperation partners)
- ▶ Support with specific issues such as clarifications regarding residence/basic care, etc., information on the subject of childcare, help with issues topics specific to women and, if necessary, referral to specific organisations etc.
- ▶ Information on the competence check project, etc.

#### **Who can receive advice?**

- ▶ Immigrants (EU, third-country nationals)
- ▶ People with a migration background
- ▶ Asylum seekers

Mit finanzieller Unterstützung des



LAND  KÄRNTEN

Tel: 0463-509301, Fax: 0463 509301-20  
Email: [info@iam.co.at](mailto:info@iam.co.at)

Bankverbindung:  
Die Kärntner Sparkasse, BLZ 20706  
KtoNr. 4400-419620, KtoNr. 4400-419612  
ZVR-Zahl 235966940

- ▶ People granted subsidiary protection

Not part of the above target groups and need support? You are still welcome and we will be happy to help you.

Prerequisites to receive our help:

- ▶ Legal residence in Carinthia or in Austria
- ▶ Free access to the labour market
- ▶ Registration with AMS as a jobseeker and
- ▶ A referral from the AMS to our advice.

**How can I get advice?**

1. Application to AMS  
Booking for the IAM by the AMS advisor
2. Application to IAM and appointment

**Our contact data:**

**IAM – Institut für Arbeitsmigration (Institute for Labour Migration)**

Gabelsbergerstraße 13  
9020 Klagenfurt am Wörthersee  
Tel: +43 (0) 463 509 301  
Fax: +43 (0) 463 509 301-20  
Email: [info@iam.co.at](mailto:info@iam.co.at)

We offer advice in our offices in Klagenfurt (Gabelsbergerstraße 13, 9020 Klagenfurt a. W.) and Villach (Trattengasse 32/3rd floor, 9500 Villach), as well as at the AMS' regional offices throughout Carinthia. If you have any specific questions about consultation appointments and consultation days, you may contact us at any time (preferably by phone or email)!

Our organisation is open daily from 8am.

**Consultation appointments can be made by calling 0463 509301.**  
You are also very welcome to contact us by email ([info@iam.co.at](mailto:info@iam.co.at)).

**Got questions? We are looking forward to hearing from you!**

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